

Board of Directors

American Contract Bridge League of Santa Cruz, Unit 550

2018 Meeting Minutes

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Please note that this is one file; if you print it out, you will get the entire set of minutes.

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

January 9, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:25 PM.

Present: Ken Llacera, Ken Gamble, John Hullman, Michael Burk, Sydney Jane Reuben, Laura McCabe, Gary Oing

Absent: David Harken, Bette Harken, Linda Hanson

2. Approval of Minutes:

The December 2017 Minutes were approved with minor changes reflected in the posted document (See website).

3. Treasurer's Report: Accepted as presented via email.

4. New (or Continuing) Business:

a. 2018 Budget (David)

David is finalizing a proposed budget, which will be distributed soon.

b. Volunteer Recognition Game (Saturday, February 3rd); do we want to make it an International Fund Game?

The game happens to fall on the same day as the ACBL-wide International Fund Game. A motion was made and passed to upgrade the Volunteer Recognition Game the ACBL-wide International Fund Game with the Unit paying the extra table fees.

c. Clean Bridgemates (Tuesday, January 16th post-game)

Gary has acquired the materials and assembled a team for this project.

d. Beginner Bridge Class & Ad (Sydney)

(Sydney, could you please fill-in this item; I didn't get any notes.)

e. D21 Rep

Laura McCabe agreed to become Unit 550's D21 Rep.

f. Alternative Sectional location (Linda & Ken)

A motion was made and passed to proceed with the Mid-County Senior Center for the 2018 Surf's Up Sectional at approximately \$1100, which is considerably less than the \$2000 which Kirby will be in October.

g. Development of 2018 Goals

Deferred to February meeting.

h. 2018 Surf's Up Chair

No discussion.

5. Member Programs

a. Mentor Program

John Hullman reported that several players now have mentors assigned, either through him or through personal contacts. This individualized program seems to be working well.

6. Suggestion Box

7. Date for next meeting: February 13, 2018

Respectfully submitted,

Ken Llacera, acting for Bette Harken, Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

February 13, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:20 PM.

Present: Ken Llacera, Ken Gamble, Michael Burk, Sydney Jane Reuben, Laura McCabe, Gary Oing

Absent: David Harken, Bette Harken, Linda Hanson, John Hullman

2. Approval of Minutes:

The January Minutes were approved.

3. Treasurer's Report: Accepted as presented via email.

4. New (or Continuing) Business:

a. 2018 Budget (David)

David distributed a proposed budget; motion passed to accept the 2018 Budget, which will be posted to the website.

b. 2018 Rising Stars (Jan)

Jan reported that her team is ready for the sectional.

c. Volunteer Recognition Game Summary (Betty)

The board approved having this game, which was held on Saturday, February 3rd be included as part of the ACBL-wide International Fund Game, with the Unit paying the extra fees. There were 11 tables, 27 volunteers. The extra players table fees covered the food costs. Betty and David handled all aspects of obtaining and serving lunch. The drawing for the pictures was done. A successful event.

d. Beginner Bridge Class Update (Sydney)

There are 22 players on Monday and 9 on Wednesday. Sydney is finding that the prep takes longer than expected. Sydney will try to combine the two groups on Monday evenings if there are drop-outs.

e. 2018 Surf's Up

The contract with the Mid-County Senior Center is signed. There was discussion and suggestions on a chair for the tournament. Ken G will investigate some suggestions, as will Laura.

f. Dishwasher Update (Michael)

Michael has scheduled a Bosch technician to inspect the new dishwasher on Thursday, February 15. He also requested his email of February 7 be sent to all directors.

g. March Unit Game: Saturday, March 17th

It was noted that this is St. Patrick's Day. We'll encourage people to wear the "green" for the game. Maybe have some food that matches the day.

h. Annual Recognition Game: Saturday, April 21

Ken G reported the medallions are in, as are the certificates for Ace of Clubs. Need to plan for food and director.

i. Review of 2018 Goals

Here's the agreed 2018 Goals:

- **Increase the number of tables across Unit 550**
- **Host two successful sectional tournaments**
- **Continue educational opportunities for newer players, including play and defense**
- **Expand current one-on-one mentor program to more members**

j. Name Badges (Ken G)

Ken G reported that custom badges would be too expensive. A motion was made and passed that the Unit will purchase badges for players joining the ACBL in 2018 for a full year.

5. Member Programs

a. Mentor Program

John Hullman will write up description for mentors.

6. Suggestion Box

7. Date for next meeting: March 13, 2018

Respectfully submitted,

Ken Llacera, acting for Bette Harken, Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

March 13, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:20 PM.

Present: Ken Llacera, Ken Gamble, Michael Burk, Sydney Reuben, Laura McCabe, Gary Oing, John Hullman, Linda Hanson, David Harken, Bette Harken

Absent: None.

2. Approval of Minutes:

The February Minutes were approved with amendments to 2018 goals (See below)

3. Treasurer's Report: Accepted as presented via email. David indicated that he has spoken with PACCOM regarding the 2017 bill and the outstanding bills for 2017 CAM and PG&E.

4. New (or Continuing) Business:

a. 2018 Budget (David)

The 2018 budget was approved.

b. 2018 Rising Stars (Jan)

We were 6 tables down from the 2017 Tournament. Total revenues were down approximately \$800. It was discussed that there is much more to a successful tournament than revenue. The players at the tournament all had favorable comments. We thanked Jan for a job well done. Bette will write a thank you letter to our sponsors, Jamie Hanson and John Hadley. It was suggested that we have a swiss event for beginners before the tournament to expose them to Swiss teams.

c. Beginner Bridge Class Update (Sydney)

As the numbers have dropped, the Wednesday group was merged into Monday. There are approximately 20 new members continuing the classes. Sydney will go right into the second series of classes. Suggestions as to how to capture those people who had to drop out of classes due to scheduling should be sent to Sydney.

d. March Unit Game: Saturday, March 17

Ken L will direct the game. Bette will pick up a cake. Ken asked everyone to talk up the game so we can have more players. Ken will send an email to all members. A name will be drawn at the end of the game for a bottle of Irish liquor.

e. Annual Recognition Game: Saturday, April 21

f. 2018 Surf's Up Chair: October 13 and 14.

Chairs have not yet come forward. Both Ken G and Laura will be seeking candidates.

g. Amendment of 2018 Goals:

- Grow table count across Unit 550 by 5% (168 tables) over 2017
- Host 2 sectional tournaments
- Provide 150 hours of bridge education for newer players, including play and defense
- Expand current one-on-one mentor program to 15 players

5. Member Programs

a. ACBL Renewal Program

Ken G will contact people whose memberships are up for renewal and have 2 notices. We have agreed to buy name badges for new members as well as those who will renew their 2017 membership.

b. Mentor Program

John stated that we have approximately 7 mentor-mentee pairs.

6. Suggestion Box

a. Hand Sanitizer

Gary Oing researched last month's suggestion for a free-standing hand sanitizer. Board approved purchase of hand sanitizer and Linda Hanson will follow through.

b. Survey Monkey

Suggestion was made to use Survey Monkey to measure satisfaction of classes, events, and idea generation, and sense of community. The Board decided that currently we use the Suggestion Box for these comments. If any member of the Unit would like to use the survey monkey to measure any event the Board would highly encourage this and believes that it is an excellent idea.

7. Date for next meeting: April 17, 2018

(This is the third Tuesday as there would be too many board members unable to attend April 10)

Respectfully submitted,

Bette Harken, Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

April 17, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:15 PM.

Present: Ken Llacera, Ken Gamble, Michael Burk, Sydney Reuben, Laura McCabe, Gary Oing, John Hullman, David Harken, Bette Harken

Absent: Linda Hanson

2. Approval of Minutes:

The March Minutes were approved with amendments to 2018 goals

3. Treasurer's Report: Accepted as presented via email. David indicated the 2017 tax information has been sent to the CPA,

4. New (or Continuing) Business:

a. Surfs Up Sectional

Tom Burke and Sydney Ruben have agreed to chair the Sectional. I Janie Hanson and John Hadley will be the sponsors.

- ii. Laurie has agreed to be partnership chair.
- iii. David will get signage from Home Depot.

b. Education Update

- i. Beginner Bridge Class. Sydney now has approximately 15 in her class
- ii. Basic Defense class. Nancy's numbers increasing
- iii. Advanced Bidding: Ken G. indicated 20 lectures included. (twice weekly, 10 weeks) 7 are included in the class
- iv. 2/1 Essentials. Ken L will conduct on Tuesdays

c. Annual Recognition Game: Saturday, April 21

Ken L will pick up pizzas and salad.

Ken G has the material for awards. Ken L and Ken G will organize.

d. Q1 Goal Update

- i. We have approximately 75 education hours for the first quarter.
- ii. We have 7 mentor-mentee pairs

e. Charlie Pender Disciplinary Letter

Letter has been sent to Charlie. Disciplinary file will be created for file cabinet

5. Member Programs

John stated that we have approximately 7 mentor-mentee pairs.

6. Suggestion Box

a. Nominate Nancy Wainer for ABTA Award

Board will get comments and create letter

b. Get private bridge scoring pads which are full size

Ken L will investigate costs

Meeting was adjourned at 3:15P

7. Date for next meeting: May 8, 2018

Respectfully submitted,

Bette Harken, Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

May 8, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:22 PM.

Present: Ken Llacera, Ken Gamble, Michael Burk, Sydney Reuben, Laura McCabe, Gary Oing, Linda Hanson, John Hullman, David Harken, Bette Harken

Absent: All were present

2. Approval of Minutes:

The April Minutes were approved

3. Treasurer's Report: David's report, sent out previously, was accepted

4. New (or Continuing) Business:

i. Surfs Up Sectional (October 13 and 14)

i. Partnership Desk (Laura)

Laura will inquire how Partnership Desk will be used. Ken will send an email to all members with information on link to Partnership Desk

ii. Signage: Tom Burke will investigate

iii. Flyer Distribution (Tom and Ken)

Flyers to be made and distributed by Ken L (will include Partnership Desk information). David and Bette will take flyers to Sacramento Tournament

j. Education Update

v. Newcomer Bridge Class. Nancy has requested that we continue subsidizing her game - 5 to 7 tables – Approved by Board.

A committee consisting of proposed members Sydney, Nancy, Bette, John, Ken and Jan will be formed to bring ideas to the Board on how to retain students

vi. Beginning Bridge

Sydney has around 20 students and will continue Fall classes if she can get 12 participants

vii. Advanced Bidding for 2/1 (Ken G)

Last class is tomorrow. Next class starts immediately. 6 in class

viii. 2/1 Essentials.

Ken L reported that he had 19 participants in class initially. There were 16 today in class. Classes are \$ 10 per session.

k. Q1 Goal Update: Lessons (David)

David reported we have surpassed our goal of 150 hours of teaching annually. We have 71 hours for the first quarter.

I. PACCOM Update (Ken L)

- i. Because of all the problems with air conditioning, ceiling tiles, leaks, etc., the Monterey Bay Management has agreed to reduce the SCBC rental rate by half (\$1784) for the month of June
- ii. PACCOM is going out of business. Monterey Bay Property Management will be our new management company

5. Member Programs

John Hullman reported that an article regarding the Mentor Program will be in The Forum

6. Suggestion Box

1. I have smelled pot at different times at night. I am concerned because I have a serious lung condition.

The Board recommends that you begin by asking someone to close all the windows, or you can do this. In addition, you can ask the Director to turn on the fan. This should alleviate the smell.

2. Ask PACCOM to install decent bike racks capable of accommodating a ulock. Existing racks don't lock up a bike securely.

As the transition from PACCOM to Monterey Bay Property Management is currently underway, we will wait until a later date to address this issue.

Meeting was adjourned at 3:17

7. Date for next meeting: June 12, 2018

Respectfully submitted,

Bette Harken, Secretary

Minutes of Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

June 12, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:22 PM.

Present: Ken Llacera, Michael Burk, Sydney Reuben, Laura McCabe, Gary Oing, Ken Gamble, John Hullman, David Harken, Bette Harken

Absent: Linda Hanson

2. Approval of Minutes:

The May Minutes were approved

3. Treasurer's Report: David's report, sent out previously, was accepted

4. New (or Continuing) Business:

a. Surfs Up Sectional (October 13 and 14)

- i. Partnership Desk (Laura)
Laura will inquire how Partnership Desk will be used. Ken will send an email to all members with information on link to Partnership Desk
- ii. Signage: Tom Burke has sandwich boards
- iii. Flyer Distribution
Tom and Sydney will take flyers to Palo Alto

b. Education Update

- i. Sydney reported on the ad hoc committee –website, mentoring, education
- ii. Ken G reported on the Friday morning 0-20 pts game. The game will cost \$5. This is an introductory price for newcomers
- iii. Advanced Bidding for 2/1 (Ken G)
Second course is in session. There are 2 students attending each session.
- iv. 2/1 Essentials (Ken L)
Ken L reported that he had 15 participants in class initially, There were 16 today in class. Classes are \$10 per session.
- iv. Sydney is reviewing a welcome letter to be sent to new members when they become ACBL members. Their picture will be taken and given to Karen Schaumberg to include in the Forum.
- v. A revision of the SCBC website is under discussion. A search is underway for graphic designer. Robert Johnson has agreed to be the backup webmaster; his training and orientation is being conducted by Ken.
- vi. Beginner Classes
Monday evenings, 6:30-8:30, beginning September 10, Sydney will continue with the beginner classes

c. D21 Update

Laura reported that the discussion included the decrease of attendance at Regional games. Units were asked to emphasize programs for players with 0-99 MPs. Fall NABC in San Francisco has been scheduled at the same time as Hawaii Regionals. The online Forum, which is now called "*Diamond in the Ruff*" includes a lot of information and should be read. Ken will add a button to our website to take you to the *Diamond in the Ruff*.

d. **PACCOM/Monterey Bay Management Bay Update (Ken L)**

Monterey Bay Management has now replaced PACCOM
PACCOM is going out of business. Monterey Bay Property Management
Is now our new management company

e. Board Member Position

Linda Hanson has informally resigned and we are exploring possibilities for candidates

5. Member Programs

John Hullman reported that an article regarding the Mentor Program will be in The Forum

6. Suggestion Box

1. Maybe a Director or the Unit could have an occasional (once a month) speed game. (6 or 6 ½ minute board).

Ken G will ask this Friday game if players would be willing to play this.

Meeting was adjourned at 3:45

7. Date for next meeting: July 10, 2018

Respectfully submitted,

Bette Harken, Secretary

Minutes of Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

July 10, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:22 PM.

Present: Ken Llacera, Michael Burk, Sydney Reuben, Gary Oing, Ken Gamble, John Hullman, David Harken, Bette Harken

Absent: Laura McCabe

2. Approval of Minutes: The June Minutes were approved

3. Treasurer's Report: David's report, sent out previously, was accepted.

David indicated that table count and revenue is down. He will give more specifics at August meeting

4. New (or Continuing) Business:

a. Newcomer's Game (Nancy Wainer)

Clarification on Newcomer Friday game was necessary. The Unit Newcomer game will be held on the first, third, and fifth Fridays, beginning July 20. Ken G will direct the game, using the same boards as other players. Sydney will present the first lesson. Nancy will send an email to her class members. Introductory price of \$5 will be reviewed at August Board meeting.

b. Surfs Up Sectional (October 13 and 14)

i. Signage (sandwich boards)

Tom Burke has purchased boards for directions to the building as it sets well back.

ii. Flyer and email distribution

Sydney and Tom took the flyers to Palo Alto. Tom will mail additional flyers to Calvin for distribution at upcoming tournaments

iii. Hospitality

Tom will approach Barbara Shepardson for hospitality

c. Education Update Sydney)

i. Beginner Bridge Class (Sydney)

Sydney will begin game September 10. She has 2 tables

ii. Advanced Bidding 2/1 (Ken G)

Second course is in session. There are 3 in session.

iii. 2/1 Essentials (Ken L)

Tuesday class is averaging 10 participants; the class is now suspended for the summer months. Will resume in fall.

d. Special "Educational Events"

i. Expert At Your Elbow delayed until the fall due to scheduling conflicts.

e. TAP at Monterey Regional.

Teacher Accreditation Program. The Foundation wants to get teachers to go to schools. \$1000 will cover the entire accreditation. The following are interested: Robert Johnson, Sydney Rueben, John Hullman, Bette Harken, Ken Gamble, Susan Slinger, and Ken Llacera

f. SCBC Growth

- i. Welcome Letter
Sydney presented the Welcome letter that will be sent to all new members as well as to all players with zero points. The Director will take the names of new players and give the names to Ken L who will send the letter
- ii. Table Fees
Newcomer games will have lower table fees.
- iii. Unfriendly atmosphere
Letter describing unfriendly atmosphere at some of the games was discussed. Directors will be asked to be more aware of any members who are not observing the zero tolerance rules.
- iv. Member Retention (Ken G)
Discussion regarding member retention centered around if the problem was table fees, competition or lack of encouragement to participate in various games.

5. Member Programs

a. Mentor Program (John)

Two players have requested mentors. John will contact the recommended mentors.

b. Thanks to Members .

A Thanks to Members game, Member Appreciation, will be held Saturday November 17. Spouses will be invited to dinner held after the game which will start 2 pm. More details at future meetings.

6. Suggestion Box

Nothing was in the Suggestion Box

Meeting was adjourned at 4:10

7. Date for next meeting: August 14, 2018

Respectfully submitted,

Bette Harken, Secretary

Minutes of Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

August 14, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:22 PM.

Present: Ken Llacera, Michael Burk, Sydney Reuben, Gary Oing, Ken Gamble, John Hullman, David Harken, Bette Harken, Robert Johnson, and Laura McCabe

2. Approval of Minutes: The July Minutes were approved

3. Treasurer's Report: David's report, sent out previously, was accepted.

David indicated that table count and revenue is down. He will give more specifics at September meeting

4. New (or Continuing) Business:

a. Play Nice Incidents

A letter will be sent to a Director regarding incidents

b. Surfs Up Sectional (October 13 and 14)

i. Hospitality

Food continues to be a discussion. Togo's, Subway and Nob Hill are candidates for sandwiches.

c. Thursday Newcomers Game combining with Wednesday evening 99ers

Wednesday evening will now include the Thursday Newcomer players. Ken L. will give a lesson and Jonni direct the 1st, 3rd and 5th Wednesday. Nancy will give a lesson and direct the 2nd and 4th Wednesday. Jonni's open game on Thursday evening will move to the main room.

d. Education Update (Sydney)

i. Friday Newcomer Game, Table Fees (Ken G)

There were only 4 in the game. Starting September 14, no lesson will be given, Ken G will be the expert at their elbow.

ii. Beginner Bridge Class II (Sydney)

Starting September 10, Sydney has 2+ tables.

iii. Defense (Ken G)

Ken G has an intermediate defense class for 3 participants. Classes are Mondays and Wednesdays. New defense class to start in January.

iv. Best Practices Teacher Workshop during Monterey Regional (Ken L)

Right before the Monterey Regional, ACBL will send their instructors here December 29 and 30. Unit 550 will send letters to other D21 Units.

e. SCBC Growth (Sydney)

i. Welcome email or letter to players who haven't attended in 3 years (Ken L)
There is no good data base to identify those who have not attended in three years.

ii. On Becoming a Sectional Master by Carol Cowen
Our District Representative, Jackie Zayac, sent a congratulations letter to Carol Cowen. Ken G will give us a report on the letter at the September meeting.

iii. Member Retention (Ken G)
Ken has made phone calls to members who are not returning, Various reasons given, none are a reflection on the Unit.

f. SCBC Maintenance

i. Bike Rack (Janet Tainty)

Bruce Dau is in the process of looking into the cost of a new bike rack.

ii. Bathroom Light Switches (Ken L)

Bette will contact an electrical engineer for cost of having bathroom switches come on automatically.

iii. Spring/Fall Cleaning

Ken G has the list of duties for cleaning company. Current oven is not good for many pizzas as top rack does not finish as fast as lowered rack. Mike B will check the cost of a new stove that includes convection oven.

Bette will check with a cleaning group to check cost. September 4, 2:30PM, will be a clean out the junk day.

g. Board Nomination Committee

All current Board members up for reelection will run again for another two year term.

5. Member Programs

a. Dolores Abrams Memorial Game Saturday, 9/8

Bette will bring the cake, Ken L will provide the drinks.

6. Suggestion Box

Nothing was in the Suggestion Box

Because of the time, 4:10, the meeting was adjourned and additional Member Programs will be discussed at the September meeting.

7. Date for next meeting: September 11, 2018

Respectfully submitted,

Bette Harken, Secretary

Minutes of Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

September 11, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:22 PM.

Present: Ken Llacera, Michael Burk, Gary Oing, Ken Gamble, John Hullman, David Harken, Sydney Reuben, Bette Harken

Absent: Laura McCabe, Robert Johnson

2. Approval of Minutes: The August Minutes were approved

3. Treasurer's Report: David's report, sent out previously, was accepted.

David reported that table count is down from 2017, but education goals have been exceeded.

4. New (or Continuing) Business:

a. Play Nice Reporting

Newcomers will be reminded of no talking at games.

b. Surfs Up Sectional (October 13 and 14)

i. Hospitality/Lunch – Final plans

2 types of sandwiches will be ordered from Nob Hill. They will be bagged by hospitality. Harkens will collect lunch money. Tom will make signs.

c. Game Update

i. Friday Newcomer Game (Ken G)

Game averages between one and three tables

ii. Wednesday Evening 99ers (Ken L)

Last game was 10 ½ tables, pizza was served

iii. October Unit Game (Ken L)

Sectional October 13-14, Unit game will be October 6

e. Education Update (Sydney)

i. Beginner Bridge Class ii (Sydney)

15 paid players, revising teaching methods

ii. Defense (Ken G)

Ends the first week of October.

iii. Best Practices Workshop (Susan S).

18 have signed up

f. D21 Report (Laura)

Laura, as our Unit Representative, attended the District 21 meeting and reported on the meeting and presentation by ACBL President, Jay Whipple.

h. SCBC Maintenance

- i. Bike Rack (Janet/Bruce)
On hold, building will install when we get rack
- ii. Bathroom Light Switches (Ken L)
- iii. Spring/Fall Cleaning
Looking for cleaning company to do this

i. 2019 – 2020 Board Election

Terms are complete for John Hullman, Ken Gamble, Mike Burke, David Harken, and Bette Harken. All have consented to run for another two year term

j. Rent increase

There is an annual rent increase of 3.97%. For September 1, 2018 – August 31, 2019 the monthly rent + CAM will be \$3687.21. This same increase will apply to the Club Owners through the SLA.

5. Member Programs

- a. Dolores Abrams Memorial Game Saturday

This Memorial Game will be a free game, free lunch in the future

- b. Mentor Program (John)

- c. Holiday Game will be 12/8

This will be a free game, free lunch. Harkens will get the food and get a person to help with serving and clean up.

6. Suggestion Box

1. Please clean Bridgemates. Filthy Keyboards

On September 18: John Hullman, Gary Oing, Ken L , Ken Martin. David Harken, Ken Llacera will stay after game and clean bridgemates

2. Ants are climbing on tables

Directors to be reminded to clean off tables

3. The heavy base music from below is a bridge deterrent,

The music from below has subsided.

7. Date for next meeting: October 9, 2018

Respectfully submitted,

Bette Harken, Secretary

Minutes of Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

October 9, 2018

1. Call to Order: President Ken L. called the meeting to order at the Santa Cruz Bridge Center at 2:20 PM.

Present: Ken Llacera, Michael Burk, Gary Oing, Ken Gamble, David Harken, Bette Harken

Absent: Laura McCabe, Sydney Reuben, John Hullman

2. Approval of Minutes: The September Minutes were approved

3. Treasurer's Report:

David's report, sent out previously, was accepted. There remains a projected deficit of \$5600 for the fiscal year. This deficit is due to a table decrease at our games. There will be a committee composed of Sydney, Robert, Ken G, Ken L, and Bette to research reasons for the decrease in table counts and ideas to address the issues.

4. New (or Continuing) Business:

a. Play Nice Reporting

Nothing to report

b. Surfs Up Sectional (October 13 and 14)

Tom Burke reported that the Senior Center and Calvin have limitations. Calvin cannot deliver the tables on Saturday morning so Tom will get the tables from Calvin on Friday and deliver them on Saturday at 8:00. There is an AA meeting at the Senior Center until 8 - 9A; due to the meeting, parking is limited. Tom will talk to Linda, the Senior Center Manager, regarding the chairs.

c. Game Update

i. Friday Newcomer Game (Ken G)

There's not sufficient players for a game; Ken G has switched to a "Expert-At-Your-Elbow format."

ii. Wednesday Evening 99ers (Ken L)

Ken L and Nancy will coordinate these lessons and games.

iii. Thursday night game

Johnny will continue to have the Thursday night games

g. Education Update (Sydney)

iv. Beginner Bridge Class II (Sydney)
15 paid players,

v. Best Practices Workshop (Susan S).
19 have signed up

h. SCBC Maintenance

- iv. Bridgemates were cleaned
- v. Bike rack still on hold
- vi. Bathroom Light Switches (Ken L)
- vii. Spring/Fall Cleaning

After the Board meeting on January 8 the Board members will stay to cleanup various parts of the Bridge Center, identifying items no longer needed, including the storeroom.

i. 2019 – 2020 Board Election

Terms are complete for John Hullman, Ken Gamble, Mike Burke, David Harken, and Bette Harken. All have consented to run for another two year term. Ken L will print ballots.

j. Rent increase

There is an annual rent increase of 3.97%. For September 1, 2018 – August 31, 2019 the monthly rent + CAM will be \$3687.21

5. Member Programs

a. Dolores Abrams Memorial Game 2nd Saturday of September

The game will be a free game, including a free lunch, starting with 2019.

b. Mentor Program (John)

c. Holiday Game

This will be a free game and free lunch. Harkens will get the food and get a person to help with serving and clean up.

6. Suggestion Box

a. Please clean Bridgemates. Keyboards are filthy.

On September 18: John Hullman, Gary Oing, Ken L, Ken M, David Harken, Ken G will stay after game to clean the Bridgemates.

b. Ants are climbing on tables

Directors are reminded to clean off tables.

c. The heavy base music from below is a bridge deterrent

The music from below has subsided.

7. Date for next meeting: November 13, 2018

Respectfully submitted,

Bette Harken, Secretary

Unit 550 Board Meeting

American Contract Bridge League of Santa Cruz, Unit 550

November 13, 2018

1. Call to order

2. Approval of *Minutes*

Approved as amended.

3. Treasurer's Report

Accepted as presented.

4. New (or continuing) Business:

a. Play Nice reporting (incidents this month)

Ken will discuss talking issue with individual.

b. SCBC Attendance (Sydney)

Meet twice; generated lots of ideas; e.g. cultivating newer players and getting word out to the community.

c. 2019 Sectional Chairs

i. Rising Stars: Carol Cowen & Gina Brown, March 9 & 10, 2019

ii. Surf's Up: (Open), September 14 & 15, 2019 Nee to find Chair or Co-Chairs

d. Game Update

i. Annual Meeting Game: Saturday 12/1 (Ken L)

This item and next item are approved. Both are free games and lunch is provided. Ken L will direct both games.

ii. Holiday Game: Saturday 12/8

Menu (See Bette's email 11/13); Not a STaC game.

iii. Friday Game: (Ken G)

Expert-At-Your-Elbow format working well; not a game. 5-7 players are participating. Fee is \$8 and includes lunch.

iv. Wednesday Evening 99ers (Ken L)

Nancy is no longer participating on Wednesday Evenings. Tables averaging 6.5; 2-3 tables of Newcomers from Nancy's class. Lessons continuing for now.

v. November Unit Game (Ken L)

This was the NAP (North American Pairs) Unit Final. There were 11.5 tables, 3.5 were non-Unit 550 players, mostly C strat.

e. Education Update (Sydney)

i. Beginner Bridge Class II (Sydney)

Sydney is starting a series of Supervised Play sessions on Monday evenings for the group which took BB II.

- ii. Best Practices Teacher Workshop (Susan S)
The Workshop is scheduled for 12/29 & 12/30 with the Accreditation portion perhaps going into 12/31.

f. SCBC Maintenance

- i. "Spring/Fall" Cleaning (January 8th after Board Mtg)
- ii. Bathroom Light Switches (Ken L)
- iii. Bike Rack (Janet/Bruce)
- iv. Dishwasher (Michael B)
Michael will prepare a new memo on the dishwasher. New rollers have been ordered.

g. 2019 – 2020 Board Election

Gary suggested that if the number of candidates equals the number of openings, voting seemed redundant. He agreed to lookup some bylaw language that his homeowners association uses to address this situation.

5. Member Programs

a. Mentor Program (John)

Reached goal of 15.

b. Suggestion Box

None.

6. Date for next meeting: December 11, 2018

Respectively Submitted,
Ken Llacera (for Bette Harken)

Unit 550 Board Meeting

December 11, 2018

Agenda

Call to order

- a. Meeting was called to order at 2:25PM
- b. All Board members were present

c. Approval of *Minutes*

- a. Motion made and seconded to accept November minutes

d. Treasurer's Report

- a. Motion made and seconded to accept Treasurer report

e. New (or continuing) Business:

a. Play Nice reporting (incidents this month)

- i. No incidents reported for the month of November

b. Election of Officers

- i. Positions are as follows:

President: Ken Llacera
Vice President: Robert Johnson
Secretary: Bette Harken
Treasurer: David Harken
Facilities: Michael Burke
Mentor Program: John Hullman
Education: Sydney Rueben

At the request of Gary Oing, the link to emails will be removed from Board page

The motion to appoint David Harken as Treasurer was made and approved. It was also approved to remove Ken Martin as signer on the SCBC bank account.

- ii. Bylaw change: "Should the number of nominees equal the number of open seats, those nominated will be elected by acclamation."

The proposed by law change will be posted on Membership News. All bridge players will be allowed to comment and results will be discussed at the January board meeting.

c. Goal Review (David)

- i. Tournaments: Both tournaments were good. Senior Center proved a good location for future.
- ii. Education Program: Exceeded our goal.
- iii. Expand Mentee Program: Goal of 15 was met.

- iv. Expand Table count by 15%: Goal not met, committee set up. 2018 deficit of \$6000 is expected.

Board members were asked to think about 2019 Goals and these will be solidified at the January Board meeting.

d. SCBC Attendance (Sydney)

- i. Systems have been put into place to move players to continuing levels
- ii. Ken Gamble will give a class on Bridge Baron and/or Jack. Date will be posted.

e. 2019 Sectional Chairs

- i. Rising Stars: Carol Cowen & Gina Brown, March 9 & 10, 2019
- ii. Surf's Up: (Open), September 14 & 15, 2019

f. Game Update

- i. Annual Meeting Game: Saturday 12/1 (Ken L)
 - (a). Nine tables. Too much for one person to run game as well as purchase food.
- ii. Holiday Game: Saturday 12/8 (Bette)
 - (a). 68 people-17 tables including 6 tables of 299ers. Good feedback from players
- iii. Friday Game: Should lunch continue to be included? (Ken G)
 - (a). Salads will be included. Occasional pizza will be provided.
 - (b). Bette will prepare board notice with change. Expert at your Elbow will continue. Bonnie Simon will be provided a set of keys.
- iv. Wednesday Evening 99ers (Ken L)
 - (a). Unit owned game will continue with 6-7 tables.
- v. January Unit Game: Saturday 1/19 (Ken L)
 - (a). The January Unit Game is scheduled for January 19

g. Education Update (Sydney)

- i. Beginner Bridge Class (Sydney & Nancy)
 - (a). Nancy's Beginner Class will begin Wednesday, January 16.
- ii. Best Practices Teacher Workshop (Susan S)
 - (a). There are 13 participants from Unit 550. 20 total participants expected.

h. SCBC Maintenance

- i. Bathroom Light Switches (Ken L)
 - (a). Ken L to contact Monterey Bay Property Management
- ii. "Spring/Fall" Cleaning (January 8th after Board Mtg)
 - (a). Board members are asked to participate

Mentor Program (John)

i. Mentor Program.

- i. No requests for the last 30 days. 15 currently in program

j. Choice Game (see Pam Benz's suggestion below)

- i. Elena Laborde and John Hadley have agreed to pair up and present a Gourmet Dinner. The Unit will pay for the food and John and Elena will get a free game.

Bette will contact them and ask what Saturday works best for them. The cost for game and dinner: \$10.00

f. Suggestion Box

i. Please Date Directory Revisions

- i. At the top of page one of the Directory there is a date indicating the year that the Directory was revised. The Directories are revised annually. The Board suggests that you go to the Unit 550 Website for the most current information on members.

Date for next meeting: January 8, 2019!

The meeting was adjourned at 3:45PM

Respectively Submitted,
Ken Llacera (for Bette Harken)

Chef's Choice Unit Game

Not a Potluck!

2-3 individuals or couples who love to cook
Host a special Unit Game (real director though)

Groceries paid by the Unit (and a free game)

You get to eat a wonderful home cooked meal
And play bridge for extra points (because it's a Unit Game)

Cost to you is \$10 and a hearty appetite



We're not promising the chefs will compete for your culinary approval
Though they might
And we're not saying there will be wine
Though you can bring some if you want
This will be a special game for your enjoyment

If the table count is good and new chefs volunteer
This could become a regular feast, er, game of bridge!

2018 Goals

- Grow table count across Unit 550 by 5% (168 tables) over 2017
- Host 2 sectional tournaments
- Provide 150 hours of bridge education for newer players, including play and defense
- Expand current one-on-one mentor program to 15 players